

# Carrollton-Farmers Branch ISD

## Parents Pay for Full Day Pre-Kindergarten Admission Agreement

### I. Tuition and Fees

Tuition and Fees include payment for a full-day pre-kindergarten program, on school days designated by the CFBISD 2020-2021 School Calendar. The Parent agrees to pay the required Tuition and Fees, as specified below.

#### A. Summary of Tuition & Fees

Monthly Tuition (regardless of the number of school days in a month) \$550.00

Annual Tuition (\$550/month for 9 months)  
\$4,950.00

**Tuition is due by 5:00p.m. the 15<sup>th</sup> of each month; however, if the 15<sup>th</sup> falls on a weekend or holiday, tuition is due on the last school day prior to the 15<sup>th</sup>.** The first month's tuition (\$550) must be received by July 15, 2020. Parents who do not pay the first month's tuition by 5:00 p.m. on this date risk losing their child's acceptance into the program.

Annual Non-refundable Application Fee \$100.00  
(due upon submission of application)

If the student is accepted in the Parents Pay for PK Program and fails to attend or is withdrawn, the application fee will not be returned to the Parent. In addition, if the student is withdrawn from the Parents Pay for PK application fee of \$100.

#### B. Tuition Payments

**Based on the 2020-2021 yearly/school calendar, monthly tuition payments must be received for each month as follows:**

TUITION MONTH	AMOUNT DUE	DUE DATE
August/September	\$550.00	July 15, 2020
October	\$550.00	September 15, 2020
November	\$550.00	October 15, 2020
December	\$550.00	November 13, 2020
January	\$550.00	December 15, 2020
February	\$550.00	January 15, 2021
March	\$550.00	February 15, 2021
April	\$550.00	March 15, 2021
May	\$550.00	April 15, 2021

Payments are to be submitted via *Revtrak* (on-line payment system) or through U.S. mail with a money order payable to CFBISD. (No cash or personal checks will be accepted.)

Link to Revtrak:

<https://cfbisd.revtrak.net/Pre-K-Program/#/v/Tuition-Supported-Pre-Kindergarten-Monthly-Tuition-757>

If mailed, please remit to:  
CFBISD  
Attn: Accounts Receivable  
1445 N. Perry Road  
Carrollton, TX 75006

**Note: CFBISD is not responsible for mail delivery that is delayed.**

### **C. Payroll Deduction**

CFBISD employees will be required to utilize the payroll deduction system unless the CFBISD employee submits a court order showing that another parent or other person is responsible for payment.

## **II. Delinquent Accounts**

The Parent understands and agrees that the timely payment of Tuition and Fees in accordance with this agreement is important to the operating budget of the Parents Pay for PK Program. Accordingly, the Parent agrees as follows:

- A. A **\$10.00** late payment fee for tuition payments received after the close of business on the due date will be charged weekly. (Example: for tuition due October 15<sup>th</sup>: Payment received after 5:00p.m. on the 15<sup>th</sup> will be considered late, and a \$10.00 late fee will be added. If payment is not made by 5:00 p.m. on October 22, an additional \$10.00 late fee will be added, etc.)
- B. Any account which is delinquent as of the last school day of the month in which the payment is due will result in automatic withdrawal of the student from the Parents Pay for PK Program on the first school day of the following month.
- C. A student who reapplies to the Pre-K Program after being automatically withdrawn due to a delinquent account must reapply to the program as a new student, pay all past due Tuition and Fees, and pay a new application fee before being considered for re-enrollment.

### III. CFBISD Authority

In CFBISD's reasonable discretion and in the absence of any prohibition by federal, state or local law, CFBISD reserves the right to terminate this Agreement and remove any student whose presence in the Pre-K Program is determined to be seriously detrimental to either the student or the other students in the Pre-K Program. Examples of reasons for such termination and removal include: evidence that the student is not ready for a full day school setting, violations of the CFBISD Student Code of Conduct, injurious behavior to self or others and/or a serious disruption of the Pre-K classroom environment. Any concerns regarding behavior management will be discussed with appropriate school staff and the Parent. If a child has persistent behavior problems that interfere with the general welfare of the child or others, the child may be temporarily or permanently removed from the Parents Pay for PK Program.

In the event CFBISD terminates this Agreement and removes the student from the Pre-K Program, any pre-paid tuition beyond the date of removal shall be refunded to the parent upon written request.

### IV. Parent Acknowledgements

- A. Registration for Parents Pay for PK will be on a first come, first served basis. Parents who are interested in their children being considered for the Parents Pay for PK program must complete an application via the CFBISD website. A student's application for admission will be considered complete and the student eligible for consideration for admittance to the Parents Pay for PK Program once the following documents and fees are received by the District: (1) the application; (2) the Parents Pay for Full Day Pre-Kindergarten Admission Agreement; and (3) the \$100 non-refundable application fee. For application purposes, the date/time stamp for the last of these three required items will be considered as evidence of the date and time the application for admission was received. The Parents Pay for PK Program will be open to applicants (parent(s) or legal guardian(s)) who are residents in the CFBISD, parent(s) or legal guardian(s) residing outside of the CFBISD boundaries, and /or CFBISD employees. Students with incomplete applications will not be eligible to be considered for placement in the Parents Pay for PK Program.
- B. The parent acknowledges that the Parents Pay for PK Program is solely a self-funded tuition-based program which **is not** supported by state or school district funds. Therefore, timely payment of Tuition and Fees is a requirement for attendance.
- C. The Parent agrees to provide all transportation to and from the Pre-K Program for the student.
- D. CFBISD is not considered a daycare establishment. The Parents Pay for PK Program is an integral part of the CFBISD Pre-K-12 educational programming and students are expected to attend for the full school day. Students with eight (8) or more absences and/or tardies during a semester may be removed from the Parents Pay for PK Program at the discretion of CFBISD. Because the spaces available are limited, **parents are expected to have their child arrive at school on time daily.** This will avoid disruptions to the classroom. Prompt pick-up at dismissal is also an expectation.

## **V. Termination**

It is agreed that the admission of the Student, as specified in this Agreement, may be cancelled by the Parent, with ten (10) days written notice delivered to the principal of the campus in which your child is enrolled. If a Student is withdrawn or removed by the Parent or by CFBISD from the Parents Pay for PK Program at any time, the Parent **is not** entitled to any refund of the application fee and tuition already paid for that month.

## **VI. Miscellaneous**

- A. The Parent acknowledges that this Agreement represents the complete agreement between the parties, and that this Agreement supersedes any prior agreement(s), promise(s), or representation(s), either written or oral related to the Early Learning PK Academy.
- B. I certify that all information in this document and in my application is true and correct. I understand that school district officials may verify the information on the application/contract. If an investigation indicates false information has been provided, my child may be withdrawn from the Early Learning PK Academy.

**After reading the entire agreement and fully understanding it, please sign it electronically.**