

The Carrollton-Farmers Branch Independent School District Notice Concerning Destruction Of Special Education Eligibility Records

This is a notification that the district is preparing to destroy certain inactive, personally identifiable information regarding services to students with disabilities.

This information may include referral data, notice/consent documents, assessment reports and supporting data, ARD committee deliberation, and IEPs. Information on students who left the district prior to or during the 2009-2010 and the 2010-2011 school years will be destroyed.

Reasons for leaving include graduation, dismissal from Special Education, dropping out, or moving away from the district. Parents or adult students who wish to request their records for social security benefits or other purposes must do so in writing or make an appointment by May 31, 2019.

Requests must be made to:

Carrollton-Farmers Branch Independent School District

Marie Huie Special Education Center

Records Clerk

972-968-5862

1820 Pearl St. Bldg. C

Carrollton, TX 75006

8:00 AM to 4:45 PM